

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 1999 - JUNE 30, 2000**

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: County Counsel

Division/Unit: \_\_\_\_\_

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	Hours	x	\$14.83	=	
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Types of work performed by GENERAL VOLUNTEERS in this category: \_\_\_\_\_

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	Hours	x	\$ 14.83	=	
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: \_\_\_\_\_

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
<u>Law Student</u>	<u>240</u>	x	<u>\$5/h</u>	=	<u>\$ 7,400</u>

No. Vol	Total Hours		Total Value	\$	
<u>1</u>	<u>240</u>				<u>\$ 7,400</u>

Types of work performed by SPECIALIZED VOLUNTEERS in this category: \_\_\_\_\_

Law Student interns do research, writing & editing

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: _____	_____	\$ _____
2b: _____	_____	\$ _____
2c: _____	_____	\$ _____

TOTALS: _____	\$ <u>8400</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

TOTAL VALUE \$ _____
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4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 32 x Rate \$ 43.25 = \$ 1384.00

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 20 x Rate \$ 43.25 = \$ 865

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
<u>Parking Pass</u>	<u>77</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

TOTAL OF OTHER PROGRAM COSTS

=

\$                     

- d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$ 2249 + parking pass

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 8400

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$                     

ADD a + b

\$ 8400

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 2249 +)

TOTAL PROGRAM BENEFIT

\$ 6151

6. **RECRUITING:**

Please describe your recruiting programs:

For interns. we solicit resumes from local schools and interview  
top applicants

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2000-01:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Space + interest limitations restrict us to 1-2 interns / year.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: WILLIAM SONGER

Phone Number: 531-4749 Mail Stop A12 E-Mail WSONGECC@CO.SAN-DIEGO

Volunteer Coordinator: SAME CA. NS

Phone Number: \_\_\_\_\_ Mail Stop \_\_\_\_\_ E-Mail \_\_\_\_\_

10. **DEPARTMENT CERTIFICATION:**

R. Legaspi for John Samsone  
DEPARTMENT HEAD SIGNATURE

6/13/00  
DATE